

Minutes of North Tooele Fire District  
Board Workshop  
Stansbury Park Fire Station  
179 Country Club  
Stansbury Park, UT 84074

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Date: February 10, 2024 – 10:00 AM

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione, Scott Bissegger, Kurt Stephensen, and Daniel Boone (Alternate Board Member).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Cassandra Ray, and Jack Peck. Kaylee Moya (Excused).

Others Present: Kirk Arnold, Dan Gans, and Andrew Adams.

The workshop session of the Board of Trustees was called to order by Rick Pollock at 10:00am.

**Item 1 – Pledge of Allegiance** – Chief Kevin Nunn

**Item 2 – Definition of Strategic Planning – Ground Rules and Open Minds**

- Fire Chief Kevin Nunn explained to the board that he encourages them to keep open minds and to be open to discussions.

**Item 3 – Definition of Roles**

- Facilitator (Kevin Nunn), Administration (Cassandra Ray). Timekeeper (Kaylee Moya), Chef and Pictures (Kim Clausing), Board of Trustees.

**Item 4 – Expectations and Outcomes**

- At a good point now to discuss where we are going as a Fire District.

**Item 5 – Review of Vision Statement**

- The Board reviewed the Vision Statement and made the Recommended Changes, they uploaded it to Lexipol and is set to be adopted at the next board meeting.

**Item 6 – Review of Mission Statement**

- The Board reviewed the Mission Statement and made the Recommended Changes, they uploaded it to Lexipol and is set to be adopted at the next board meeting.

**Item 7 – Review of NTFD Values**

- The Board reviewed the NTFD Values and made the Recommended Changes, they uploaded it to Lexipol and is set to be adopted at the next board meeting.

**Item 8 – Current Projects Review**

- Arrowhead Station Status – 10 million dollars to invest in a building to be put on the property.
- Lake Point Station Plans, Ideas, Expansion – update and vision from the Fire Chief – Chief Nunn explained to the board that Lake Point Station is the next to proceed. Will need 4 million Dollars to expand the station to include living quarters and expansion of the building itself.
- Personnel – remodel to accommodate (5) – Deputy Chief Brown updated the board of the remodel at Stansbury Station, the Contract got awarded to Northway Construction and the remodel includes the upstairs Kitchen, Bathrooms, Office split into two to be a bedroom and an office.
- Apparatus – needs and apparatus replacement plan – update from Captain Arnold that he had 5 requests come in and they are a Heavy Rescue, Apparatus, Aerial Apparatus, Engine, and a Structure Engine.

- Fire Marshal – needs of the Community – update from Buck Peck, he updated the board about the new needed policies and, ordinances, and fees including the Knox Box policy, Commercial alarm monitoring policy, Impact fee for new homes built 1000 feet or more from a hydrant, Impact fee for new commercial buildings that require a drafting tank, and Policy for impact fees of no building permit is issued from the county.
- Grants – (3) in progress – update from Kim Clausing she updated the board of the 3 grants she is working on. The SAFER Grant supports new volunteers with PPE, and it has funding for new website design and Retention, The SAMSHA Grant is sending 3 people to Paramedic School and helping support a Community Paramedicine Program. And the CWDG Grant is for Wildland Prevention and Public Outreach, it supports 2 wildland Firefighter positions to help with that outreach.

#### **Item 9 – Strengths, Weaknesses, Opportunities, Challenges Review**

- Strengths and Opportunities -Personnel, Strong Sense of Comradery and Dedication to Community
- Weaknesses and Challenges – Vendor accessibility, availability of goods and services, aging fleet.

#### **Item 10 – Future Projects Review**

- I-80 Initiative – Proposed Bill for 2025 -Creating a grant funded by DPS called the URERF Grant which will help resolve a lot of the funding for Rural places.
- Wendover MOU
- Grant Applications we have applied for.
  - BRIC Grant will give us the availability for upgrading Knox boxes, funding for assistance of a Vehicle and 2 Fire Inspectors. This is a partnership between Us, Tooele City, and Grantsville.
  - Outdoor Recreation Grant - \$300,000 dollars and Exercise Equipment.
  - Raise Grant – This grant comes from the Department of Transportation; this grant helps with funding for inland ports and Airports.
  - SAMSHA – Will help send 3 people to Paramedic school and backfill costs.
- EMAC and IROC Deployments – Intention with the 2 Seasonals being hired is to send them on these assignments. Getting everyone else ready by passing off task books. Went on one IROC deployment and learned from it and looking to see what we can improve on going forward.
- Ambulance – Future Project, heard from a lot of people that they want an ambulance. In the building stage for entering the market and being good and ready. Chief Nunn is not in a hurry to get an ambulance at this moment.
- Stations – Remodel at Stansbury Park, Lake Point being the next Remodel, and Arrowhead being pushed out.

#### **Item 11 – Future Funding**

- Council of Governments – A year ago Chief Nunn asked the Board if they would be interested in getting a seat at the council of governments, they have had a year to think about our interest and Chief Nunn and Kim Clausing will move forward with trying to get us a seat at the table.
- Grants – Chief Nunn will continue to look for new grants to apply for.
- CIB – Capital Improvements Board is a grant for a low increase loan.
- Proposed Legislation – The URERF Grant.
- Printed Strategic Plan – Where Future Funding comes from.

#### **Item 12 – What it takes to get there...**

- Training, Policies, PR, Involvement, Fitness – Do your Part!
- SAFETY!
- Focus on Strategic Application of Resources

Adjourned:13:45