

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: January 11, 2023

Board Members present: Rick Pollock (Chair), Steve Manzione, Scott Bissegger and Mark Herrera. Ken Aldridge excused.

Staff present: Chief Kevin Nunn, Cassandra Ray.

Others present: Jason Brown, Jo LeClaire, Kirk Arnold, Chandler Bandley, Clint Wakefield, Mike Frieden, Steffanie Peck, Andrew Adams, Ty Rundle, Brandi Garcia, and Tim Heise.

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:31 hours.

Item 2 – Pledge of Allegiance – Scott Bissegger.

Item 3 Approval of minutes

- Approval of December 15, 2022, board meeting minutes. - Motion to approve by Steve Manzione. 2nd by Mark Herrera. All approved.

Item 4 - New Firefighter Swearing-In Ceremony- None.

Item 5 - Monthly Status Report by Chief Nunn

- Firefighter Recognition
 - Brandi Garcia – Santa Run
 - Tammy Slaugh – Christmas Party
- Call volume
 - Year to date is at 49, with last year at 36, a 26% increase from last year.
 - Overlapping call volume is up 38%.
 - Ended 2022 with 1265 calls.
- Significant Events
 - Christmas and New Years came and went
 - Jan 1st and 2nd – significant weather event and we responded to I-80 several times
 - Jan 4th – Tractor Trailer fire at the TA
 - Jan 5th – Box Truck Fire in LP at 0600
 - Sharmae Swartzfager resigned on 1/5.
- Accomplishments
 - URS Audit completed with no findings
 - Stansbury Park Ice Breaker – moderately attended by community with no emergency events
 - FEMA Grant applications open next 8-10 weeks and we are applying
 - Firefighter I/II class has started – we have 3 FF in the class, hosted by NTFD
 - Job postings for Fire Marshal and Admin Assistant
- Planning
 - Winter Fire School – 7 attendees from NTFD
 - Working to get in person appointments with our State/District Representatives

Item 6 – Public Comment

- None

Item 7 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for December 2022 which were reviewed by the board members. He asked if anyone had questions – None.

Item 8 - Nominations for the 2023 Board Officer Positions (Chair, Vice-Chair, Treasurer). The nominations for 2023 Board Officer Positions are:

Rick Pollock, Chair – nominated himself for Board Chair

Mark Herrera, Vice-Chair – nominated himself for Board Vice-Chair

Steve Manzione, Treasurer – nominated himself for Board Treasurer

Item 9 – Contract Review

- Update all Conflict of Interest and Ethical Behavior forms – Board, Staff, NTFD members – Cassandra Ray explained all staff, employees, volunteers, and Board members need to sign the Conflict of Interest and Ethical Behavior forms. All present Board members signed all their forms at the meeting.
- Mutual Aid agreements discussion – Chief Nunn explained that he is currently reviewing and updating our aid agreements with the surrounding agencies. The Board agreed to have Chief Nunn approve and sign all agreements without bringing them to the board for further review.

Item 10 – Old Business

- None

Item 11 – New Business

- Lake Point City Council request to use a NTFD station for city offices – Lake Point City council members (Doyle Garrard, Dan Crawford, Ryan Zumwalt, Jamie Olsen) made a request to use the Lake Point fire station as an office space for the city recorder and utilize it as a mailing address. They would have weekly meetings for the council and Planning/zoning committee and keep a fireproof safe. The Board agreed to \$400 flat fee per month, contract pending. Six key fobs will be issued for the council members.
- DNR request to use an NTFD station for apparatus housing during wildland fire season – The DNR is requesting to use an NTFD station for apparatus housing during wildland fire season. They just need housing for apparatus and equipment. They are willing to discount our Wildland Participation Commitment in exchange. They will also let our crews go out on incidents with them. The request initially asked for the Pine Canyon station, but Chief Nunn declined. Chief Nunn recommended the Erda Fire Station as the best option. The Board had no objections to approving the use of the Erda Fire station for this purpose.

Item 12 – Public Comment

- None.

Item 13 – Action Items

- Resolution 2023-01 Election of 2023 Board Officers - Motion to approve Election of 2023 Board Officers by Steve Manzione 2nd by Mark Herrera. All approved.
- Approval of 2022 4th Quarter bills (October, November, December) - Motion to approve 2022 4th Quarter bills (October, November, December) by Steve Manzione. 2nd by Scott Bissegger. All approved.

Item 14 – Board Calendar

- February 15, 2023, 6:30 Board Meeting, Stansbury Fire Station
- March 15, 2023, 6:30 Board Meeting, Stansbury Fire Station

Item 15 – District Events

- Winter Fire School – Jan 20-21, 2023 St. George UT

Item 16 – Public Concerns

- None.

Item 17 – Closed session - None

Item 18 - Adjourn Board Meeting - Motion to adjourn by Steve Manzione. 2nd by Mark Herrera.
All approved

Adjourned: 19:15