

Minutes of North Tooele Fire District  
Board Meeting  
Stansbury Park Fire Station  
179 Country Club  
Stansbury Park, UT 84074

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Date: July 17, 2024

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione, Scott Bissegger, Kurt Stephensen, and Daniel Boone (Alternate Board Member).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Cassandra Ray, Jack Peck, Kim Clausing. Kaylee Moya excused.

Others present: Tim Lunn, Rachel Walton, Julius Gallegos, Jack Unsworth, Kirk Arnold, Justin French, Brandi Garcia, Dan Walton.

The board meeting of the Board of Trustees was called to order by at 18:30 by Rick Pollock.

**Item 2 – Pledge of Allegiance** – Mark Herrera

**Item 3 – Approval of minutes**

Approval of June 20, 2024, board meeting minutes – Motion to approve by Mark Herrera. 2<sup>nd</sup> by Kurt Stephensen, all approved.

**Item 4 – Firefighter Recognitions**

- Brandi Garcia- Fire Inspector I, Fire Officer I
- Julius Gallegos – Firefighter 1/2
- Landon Frier – Firefighter 1

**Item 5 - Monthly Status Report by Chief Kevin Nunn**

- Call Volume
  - Last year on this date 678, up by 48
  - Current – 726, 122 since last Board Meeting (averaging 4 per day)
  - Overlapping call volume –
  - Since July 3<sup>rd</sup> – 12 vegetation fires and 5 responses to I-80
- Significant Events
  - Survived July 4<sup>th</sup> – Structure Fire, Parade, then 28 incidents (July 3<sup>rd</sup> – 7<sup>th</sup>)
  - Morgan Asphalt Mutual Aid (12a – 6p) – everything is gone
  - Timpie Point – 23 acres, Penny’s Junction, Stansbury Island
  - Paint Night – Family night
  - In the News! – several articles in the last several weeks
- Accomplishments
  - Smokey Bear Statue and community messaging – placed out front
  - CWPP completed – a year of planning work (now signatures)
  - Strategic Plan – preliminary for review. Board was asked to review and give feedback, approval in August
  - Brown, Arnold, Unsworth and Nunn with ENGB and ICT4 Task Books open
  - Paramedic Graduation August 9<sup>th</sup> at UVU
  - BLM Tender Transfer Ceremony – Registration and Inspections and Driver Training
- Planning
  - Interviews tomorrow for one full-time, multiple part-time
  - Specs for next fire engine are being compiled
  - FF1 and FF2 into wildland certifications (Testing Aug 3<sup>rd</sup> and 8<sup>th</sup>)

- CIB Meeting on July 29
- State of the District meeting July 31
- EMAC any day...dry and hot, 6 large fires in UT

**Item 6 – Fire Marshal Monthly Report**

- FM Peck met with the county planner and assistant county planner; looking for avenues of additional funding
- Developers – more subdivisions are going in

**Item 7 – Grant Projects Monthly Report**

- SAFER grant – moving forward, 2 volunteers have resigned, 22 applications for additional
- SAMSHA grant -all funds have been withdrawn; No paramedic training this Fall
- CWDG grant – Wildland crew is working hard; Created video with the PIO to talk about community/home preparedness
- Community events – A Light to Remember, Lake Point Health and Safety Fair, Night Out Against Crime
- Mental Health grant – pool party on Sunday Aug 25<sup>th</sup>
- AFG – awarded, washer/dryer and 12 sets of structure PPE
- DERA – working on this one, in review
- BRIC – waiting hear, asked to present to other agencies

**Item 8 – Public Comment – None**

**Item 9 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for June 2024 which were reviewed by the board members. Steve Manzione asked if the board had questions, board had no questions.

**Item 10 – Contract Review - None**

**Item 11 – Old Business - None**

**Item 12 – New Business**

- 2025 Preliminary Budget Discussions – Chief Nunn and several admin staff talked to the county officials today. They outlined the problem – tax rate/value cannot support our increased response. We cannot tax our way into supporting efforts. He offered solutions – 1% sales tax for EMS; PILT funds -we currently don't receive any because the county claims it is not for FF operations. The Chief is trying to get in front of the County Council.
- Current YTD Budget – Buildings/Grounds is a little high. Cash flow is at critical level, even though spending is down. Need Board direction as to suggestion for cash flow – call County for advance, tax anticipation loan, etc. Budget cannot support operations without money in the bank. The Board directed Chief Nunn to look at an advance from current year property taxes and the possibility of a tax anticipation loan.

**Item 13 – Public Comment – None**

**Item 14 – Action Items**

- Approval of the 2<sup>nd</sup> quarter bills (April, May, June). Motion to approve the 2024 2<sup>nd</sup> quarter bills by Steve Manzione. 2<sup>nd</sup> by Mark Herrera. All approved.

**Item 15 – Board Calendar**

- August 21, 2024, 6:30 Board Meeting, Stansbury Park Fire Station
- September 18, 2024, 6:30 Board Meeting, Stansbury Park Fire Station
- October 16, 2024, 6:30 Board Meeting, Stansbury Park Fire Station
- November 6-8, 2024, UASD conference, Davis Conference Center

**Item 16 – District Events**

- Paramedic School January – September 2024, Provided by Grant Scholarships
- August 8-10, 2024, Stansbury Days
- August 17, 2024, 9-11 Bowl fundraiser. Tooele High School
- September 17-24, 2024, Fall Dumpster Days
- September 25-26, 2024, Fall Chipper Days

**Item 17 – Public Concerns – None**

**Item 18 – Closed session - None**

**Item 19 - Adjourn Board Meeting** – Motion to Adjourn board meeting by Steve Manzione. 2<sup>nd</sup> by Kurt Stephensen, all approved.

Adjourned:19:01