

Minutes of North Tooele Fire District  
Board Meeting  
Stansbury Park Fire Station  
179 Country Club  
Stansbury Park, UT 84074

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Date: April 16, 2025

Board Members present: Rick Pollock (Board Chair), Mark Herrera (online), Steve Manzione, Scott Bissegger, Kurt Stephensen

Staff present: Deputy Chief Jason Brown, Jack Peck, Kim Clausing, Kaylee Moya, and Megan Arnold

Others present: Mike Frieden, Rob Clausing

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

**Item 2 – Pledge of Allegiance** – Steve Manzione

**Item 3 – Approval of minutes**

Approval of March 19<sup>th</sup> board meeting minutes, March 22<sup>nd</sup> board meeting workshop minutes –  
Motion to approve by Steve Manzione, seconded by Scott Bissegger, All approved

**Item 4 – Firefighter Recognitions** – None

**Item 5- New Firefighter Swearing-in** – None

**Item 6 - Monthly Status Report by Chief Kevin Nunn**

- Call Volume
  - Last year on this date there were 341 calls, up by 10 calls from last year
  - Current – 351, 115 since last board meeting (averaging 4 per day)
  - MVA's on I-80, 8 since last board meeting
- Significant Events
  - Mutual Aid structure fire in Tooele at Farmers Insurance building
  - Structure fire at Morton Salt. Contained to one vessel.
  - Mutual Aid Fire at the JBill Lithium Battery Plant. Malfunction of system (rocket fuel)
  - Fire on SR 138 Loss of goat barn due to unauthorized burning
  - Structure fire on Hal St. Contained to garage and vehicles in driveway
  - One vehicle at Delle recreation area
- Accomplishments
  - Final Inspection on Type 1/3 Engine April 16<sup>th</sup> and 17<sup>th</sup> (crew in Boise for inspection)
  - 4 people completed wildland FFI just waiting for test results. When the academy is completed. Those individuals will start on their wildland testing
  - B-shift filled a dumpster full out of the Erda Station
  - Capt. Arnold and Engineer French returned from FDIC
- Planning
  - RFQ is out for updated camera and door system
  - Completion of Fire Investigator Class. Capt. Arnold and Fire Marshal Peck
  - Fire academy will be testing Fire I & II on April 19<sup>th</sup>. Starting Hazmat Ops.
  - Starting Driver training at the racetrack in Grantsville.
  - Seasonal Wildland firefighter interviews starting April 17<sup>th</sup>

**Item 7 – Fire Marshal Monthly Report by Buck Peck**

- Morton Salt Fire – Started from welding in a vessel, it sparked on the wood behind the vessel. It was contained to this one area.
- Hal Street Fire – multiple fuel sources in garage, lost 2 vehicles and a motorcycle.
- Area continuing to grow – the subdivision ordinance will be presented April 21<sup>st</sup> at public hearing at EOC.

**Item 8 – Grant Projects Monthly Report by Kim Clausing**

- BRIC - not available to us right now, will keep in contact for availability in the future.
- CMAQ – looking into what we can apply for, looking at getting a ladder truck
- Outdoor Recreation – application out
  - Firehouse subs application in June
- WUIPPM – for wildland equipment on type 1/3
- Looking at Gary Sinise Grant for ballistic vests
- Still applying for other little grants

**Item 9 – Public Comment – None****Item 10 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for March 2025 which were reviewed by the board members. Asked if the board had questions, the board had no questions.

**Item 11 – Contract Review - None****Item 12 – Old Business - None**

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**Item 13 – New Business**

- Review of surplus equipment – HazMat equipment

**Item 14 – Public Comment - None****Item 15 – Action Items**

- Resolution 2025-10 Adoption of Amended By-Laws
  - Motion to approve by Steve Manzione, seconded by Scott Bissegger, All approved
- Resolution 2025-11 Consent Agenda #10, Approval of Board, Payroll, HR, and Administrative Policies that were amended at the board workshop
  - Motion to approve by Steve Manzione, Seconded by Scott Bissegger, All approved
- Declaration of surplus equipment
  - Motion to approve by Scott Bissegger, seconded by Steve Manzione, All approved

**Item 16 – Board Calendar**

- April 21, 2025, 6:30 Public Hearing for NTFD Residential Fire Protection Ordinance, Tooele EOC
- May 21, 2025, 6:30 Board Meeting, Stansbury Fire Station
- June 2-9, 2025, Board Election Candidate Filing Period
- June 18, 2025, 6:30 Board Meeting, Stansbury Fire Station
- July 16, 2025, 6:30 Board Meeting, Stansbury Fire Station

**Item 17 – District Events**

- Fire Recruit Academy January – May 2025, hosted by Tooele City Fire Department
- April 18-28 – Spring Dumpster Days
- April 21-25 – NTFD 2024 Audit by Squire
- May 2-3 – Tooele County Regional Fire School
- May 6-7 – Spring Chipper Days
- May 16-17 Wildland Engine Academy
- May – Multiple school field days, dates to be announced

**Item 18 – Public Concerns – None**

**Item 19 – Closed session – None**

**Item 21 - Adjourn Board Meeting** – Motion to adjourn board meeting Kurt Stephensen Seconded Steve Manzione, All approved

Adjourned: 18:54