

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: November 20, 2024

Board Members present: Rick Pollock (Board Chair, Excused), Mark Herrera, Steve Manzione, Scott Bissegger, Kurt Stephensen, and Daniel Boone (Alternate Board Member).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Cassandra Ray, Jack Peck, Kim Clausing, and Kaylee Moya.

Others present: Rob Clausing, Hanna Davies, Joseph Bowcutt, Holden Petersen, Michael Fajardin, Kathleen VonHatten, Jack Unsworth, Chris Unsworth, Shane Ingrin, Cody Colovich, Rachel Walton, Randy Willden, Lisa Winger, Preston Davies, Brylie Houghton, Maddie Teeples, Shiela Unsworth, Gretchen Garrieb, Savannah Bowcutt, Andrew Adams (online), Brandi Garcia (online).

The board meeting of the Board of Trustees was called to order by Mark Herrera at 18:32

Item 2 – Pledge of Allegiance – Steve Manzione

Item 3 – Approval of minutes

Approval of October 16, 2024 board meeting minutes – Motion to approve minutes by Scott Bissegger. 2nd by Steve Manzione, all approved.

Item 4 – Firefighter Recognitions – Jack Unsworth – Firefighter I and Shane Ingrin – Firefighter I

Item 5- New Firefighter Swearing-in – Michael Fajardin, Hanna Davies, Holden Petersen, and Joseph Bowcutt.

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Call Volume
 - Current – 1,221, 109 since last Board Meeting (averaging 3 per day)
 - Last year on this date 1147 calls, up by 74
 - 12 calls not in Stansbury, Lake Point, or Erda
- Significant Events
 - I-80 Response Gravel truck explosion 10/31
 - Radio Conversion to Digital P25 Compliancy
 - Mutal Aid with Grantsville on 11/10
- Accomplishments
 - UASD Conference
 - M410 – NWCG Instructor
 - Chief Nunn Completed ICT5/FFT1 PTB opened ENGB
 - Workers Comp Audit
 - Caselle Conference
 - ST61 Remodel Completed
- Planning
 - AFG Radio Grant
 - AFG Rescue Vehicle
 - Christmas Party 12/4
 - Christmas – Santa Run 12/14
 - Hazardous Materials Technician Course currently underway
 - Chief Nunn moving parents to care facility – Vacation 12/6-12/14

Item 7 – Fire Marshal Monthly Report

- Fire Marshal Buck Peck met with Erda City to inform them that an assessment on taxes, fees and penalties will be applied to help get a ladder truck.
- Report for the year on Inspections came to 700 and that does not include any of the pre-existing companies
- Fire Marshal Buck Peck will be meeting with young fire setter
- Board Member asked Buck Peck about the Dance Center, Buck Peck informed the board that they have been red lined by the city, they are working through that.
- Board Member Scott Bissegger asked Buck Peck about the shrimping company, Buck Peck informed the board that they are no longer under our purview, and they are now under the State Fire Marshals Office.

Item 8 – Grant Projects Monthly Report

- CWDG – Wildland seasonals ended on 11/1, some of their last projects were meeting with BLM to go over mitigation and Helping with Oquirrh Mountain Water.
- Safer – This grant is for Volunteers and Retention, have 17 applications waiting for approval
- CDBG Grant – Helping fund the Ladder Truck.
- Department of Agriculture – Grants available to help upgrade the Lake Point Station.

Item 9 – Public Comment – Stanbury Park Resident and Former NTFD Fire Chief Randy Willden, Came and apologized to the board and Firefighters for his actions that caused a lot of pains to the district.

Item 10 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for October 2024 which were reviewed by the board members. Asked if the board had questions, board had no questions.

Item 11 – Contract Review - None**Item 12 – Old Business**

- 2025 Budget Discussion. Cassandra Ray reviewed the 2025 Tentative Budget which included an analysis of the budget based on district priorities.
- Cassandra Ray – UASD Distinguished Manager Award. Presented at the Annual UASD Conference on November 7, 2024.

Item 13 – New Business

- 2025 Meeting Schedule
- 2024 Fraud Risk Assessment – Due by the end of the Year
- 2025 Driver Training Program discussion – CDL Course at Tooele Technical College

Item 14 – Public Comment – Lake Point Resident Rob Clausing asked Chief Nunn what the sim table was and asked if we could have a demonstration. Steve Manzione updated the board on his medical emergency.

Item 15 – Action Items

- Resolution 2024-10 Approval of 2025 Tentative budget – Motion to approve by Steve Manzione. 2nd by Scott Bissegger. All Approved.

Item 16 – Board Calendar

- December 18, 2024, 6:30 Board Meeting, Public Hearing, Stansbury Fire Station
- January 15, 2025, 6:30 Board Meeting, Stansbury Fire Station
- Fraud Risk Assessment

Item 17 – District Events

- December 4, 2024, NTFD Christmas Party, 6 pm, Utah Motorsports Park
- January 24-25, 2025, Winter Fire School, St. Goerge. Chief Nunn will be teaching
- June 2025, National Volunteer Fire Council, SLC, Chief Nunn and Kim Clausing will be presenting.

Item 18 – Public Concerns – None

Item 19 – Closed session – None

Item 20 - Adjourn Board Meeting – Motion to Adjourn board meeting by Steve Manzione. 2nd by Kurt Stephensen, all approved.

Adjourned: 19:51