

Minutes of North Tooele Fire District  
Board Meeting  
Stansbury Park Fire Station  
179 Country Club  
Stansbury Park, UT 84074

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Date: October 16, 2024

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione (Excused), Scott Bissegger, Kurt Stephensen, and Daniel Boone (Alternate Board Member).

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Cassandra Ray, Jack Peck, Kim Clausing, and Kaylee Moya.

Others present: Andrew Adams, Rob Clausing, Mike Frieden, Tim Lunn (online), and Micheal Fajardin (online)

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:32

**Item 2 – Pledge of Allegiance** – Mark Herrera

**Item 3 – Approval of minutes**

Approval of September 18, 2024 board meeting minutes – Motion to approve by Mark Herrera. 2<sup>nd</sup> by Scott Bissegger, all approved.

**Item 4 – Firefighter Recognitions - None**

**Item 5 - Monthly Status Report by Chief Kevin Nunn**

- Call Volume
  - Current- 1112, 122 since last board meeting (averaging 4 per day)
  - Last year on this date 1014 calls, up by 108
  - 13 calls not in Stansbury, Lake Point or Erda
- Significant Events
  - Open House 10/7
  - Today- another Dump Fire
  - 30 acres out Rowley Road – Dead Cow Point
  - 281 acres up Nelson Peak – Captain Kirk Arnold went to the Hospital
  - Two garage fires for C shift
  - Tooele City mutual aid
  - Homeless tent fire up Middle Canyon
  - UFA Mutual Aid for Chief Niel's Service
- Accomplishments
  - IROC returned from Idaho
  - IROC assignment at Yellow Lake – Chief Brown completed ENGB
  - Brings our wildland deployment total up to about \$310,000
  - Chipper days and Dumpster days
  - Budgeting Processing
- Planning
  - Ordering Type 1/3 Engine
  - Grant-funded Skid Mount Pumps – partnering with Tooele Tech for builds
  - CIB Application requires a full inventory of assets – application in February
  - Fall Events – Halloween, Thanksgiving, and Christmas
  - Chief Nunn leaving tomorrow for vacation

**Item 6 – Fire Marshal Monthly Report**

- Reviewed the Ordinance for the Dry Hydrant Drafting supply.

**Item 7 – Grant Projects Monthly Report**

- Safer Grant – 67% used funds. Amended Grant for Class A uniforms and for other items.
- Mental Health Grant – Have funding for another year.
- Wildland PPE Grant – Getting sizes from Firefighters
- Wasatch Regional Council – Working with Lake Point City for the development of the Marriott and working on \$450,00 for a truck from the DERA grant.
- BRIC Grant – still in the review process.

**Item 8 – Public Comment – None****Item 9 – Bills Review**

- Scott Bissegger presented the bills/bank registers and the financial statements for September 2024 which were reviewed by the board members. He asked if the board had questions, board had no questions.

**Item 10 – Contract Review - None****Item 11 – Old Business**

- 2025 Budget Discussion – Cassandra Ray explained the concept of Priority Based Budgeting (PBB) which is a new style of budget for the board to adopt. Instead of creating a line-item budget, the district priorities will now be reflected in the budget.
- 2<sup>nd</sup> review of Ordinance 002-2024. An Ordinance to set forth regulations regarding the maximum allowable depth for a dry hydrant drafting supply within the jurisdiction of the North Tooele Fire District to ensure reliable and efficient firefighting operations.
- Marriott Hotel in Lake Point – Continue discussions on options for conditional use permit or variance to allow a building higher than municipal code.
- Nomination of Cassandra Ray for the Utah Association of Special District Distinguished Manager Award

**Item 12 – New Business**

- Review of Lease Purchase with Pierce Financial Solutions to discuss Terms for the Purchase of a Type 1/3 Engine with DERA grant funds.
- Declaration of Surplus equipment – Type 1 Fire Engine 2009 Pierce

**Item 13 – Public Comment – None****Item 14 – Action Items**

- Rick Pollock opened the Public Hearing at 19:45. Public Hearing for Ordinance 002-2024 – An ordinance to set forth regulations regarding the maximum allowable depth for a dry hydrant drafting supply within the jurisdiction of the North Tooele Fire District to ensure reliable and efficient firefighting operations. Rick Pollock Closed the Public Hearing at 19:45.
- Approval of Ordinance 002-2024. Motion to approve by Mark Herrera. 2<sup>nd</sup> by Kurt Stephensen, all approved.
- Approval of lease purchase terms with Pierce Financial Solutions for the purchase of a Type 1/3 Engine. Motion to approve by Mark Herrera. 2<sup>nd</sup> by Scott Bissegger, all approved.
- Approval of Surplus Equipment. Motion to approve by Mark Herrera. 2<sup>nd</sup> by Kurt Stephensen, all approved.

**Item 15 – Board Calendar**

- November 6-8, 2024, UASD Conference, Davis Conference Center
- November 20, 2024, 6:30 Board Meeting, Stansbury Park Fire Station
- December 18, 2024, 6:30 Board Meeting, Public Budget Hearing, Stansbury Park Fire Station

**Item 16 – District Events**

- October 31, 2024, NTFD Trunk or Treat, 5-8pm Stansbury Park Fire Station
- December 4, 2024, NTFD Christmas Party, 6pm, Utah Motorsports Park
- January 24-25, 2025, Winter Fire School, St. George, Chief Nunn will be teaching
- June 2025, National Volunteer Fire Council, SLC, Chief Nunn and Kim Clausing will be presenting.

**Item 17 – Public Concerns** – Kim Clausing informed the board that the HOSA club came to the Open house to help, and it went well.

Andrew Adams is ordering the skid mount pumps.

Kim Clausing commented that Zero Fatalities is coming out to do a training on incident response on I80

Kirk Arnold, Justin French, and Andrew Adams going to BME to check out the new Type 1/3 Engine in Boise Idaho.

Buck Peck Commented on how he loved being Santa for Santa run.

**Item 18 – Closed session – A closed session was called by Kevin Nunn to discuss a Personnel concern of one or more individuals.** A closed session was held to discuss the personnel concerns. A sworn affidavit by Rick Pollock is on file in the District Office. Motion to close the meeting for these purposes by Mark Herrera. 2<sup>nd</sup> by Kurt Stephensen, All approved. The Board meeting of the Board of Trustees was called to a closed session at 19:57 hours. No audio or written minutes were recorded per Utah Code 52-4-206(6). The closed session was closed at 20:00 hours.

**Item 19 - Adjourn Board Meeting** – Motion to Adjourn board meeting by Mark Herrera, 2<sup>nd</sup> by Kurt Stephensen, all approved

Adjourned: 20:01