



North Tooele Fire District  
179 Country Club  
Stansbury Park, UT 84074  
(435) 882-6730 – Office  
(435) 882-8778 – Fax  
admin@ntfd.us  
Fire Chief - Kevin Nunn

To: Board of Trustees

From: Fire Chief

Re: Board Workshop and Strategic Planning

In the document published by the International Association of Fire Chiefs, “You’re the Fire Chief, Now What?”, they recommend the new Fire Chief develop a Strategic Plan within the first two years of appointment.

I’ve had this on my agenda for the past six months and we’ve had two public meetings to discuss our Community Wildfire Protection Plan, the County’s Pre-Disaster Hazard Mitigation Plan and our Strategic Plan. Both meetings were open to the public, but lightly attended by anyone other than firefighters. We want to encourage public support, but their lack of attendance should not prevent us from development of the North Tooele Fire District 2024 – 2027 Strategic Plan.

While it is rather hard to predict the future, we need your input on planning and direction. The best way to start is to discuss and/or update our Mission, Vision and Values. I would like to schedule a special Board Workshop in February to look ahead and filter our potential projects through the lens North Tooele’s core principles.

Projects to consider: increased Fire and EMS training, Wendover expansion, ambulance licensure, incoming grant funding and grant applications, Community Paramedicine, Arrowhead Property, Increased Taxes/Budget, Firefighter Benefits, Lake Point Station, I-80 Support, Vehicle Replacement, Increased Personnel, Paramedic Training, Wildland Division, EMAC/IROC Deployments, Cost Recovery, 501c3, etc.

When performing a large-scale planning exercise, we should plan between 4 and 6 hours to include a breakfast and/or lunch. According to UASD, a meeting of this scale would need to be open to the public. We were simply going to schedule it for the Training Room in Stansbury unless you have additional suggestions. We welcome discussions, questions, and comments.

Sincerely,

Kevin Nunn, Fire Chief

### **BOARD OF TRUSTEES**

Rick Pollock - Board Chair \* Scott Bissegger - Vice-Chair \* Steve Manzione - Treasurer \* Kurt Stephensen \* Mark Herrera



North Tooele Fire District  
179 Country Club  
Stansbury Park, UT 84074  
(435) 882-6730 – Office  
(435) 882-8778 – Fax  
admin@ntfd.us  
Fire Chief - Kevin Nunn

## **Mission – Vision – Values**

### **North Tooele County Fire District Mission Statement**

To protect the lives and property of the citizens and visitors of the North Tooele County Fire District during all emergencies and disasters, whether natural or man-made

To promote a safe community through public education, fire prevention, and code enforcement in order to maintain and uphold the integrity of the District and its neighborhoods

To maintain a high standard of training and education for our employees

To encourage our employees to serve as role models and participate in the Community and

To utilize effective and efficient quality service for the public

Networking  
Training  
Compassion  
Focus  
Dedication

### **North Tooele County Fire District Mission Statement**

Dedicated to protect, preserve life, environment, and property that could otherwise have an impact upon our quality of life.

Our mission is accomplished through –

- 1) Fire and EMS Response
- 2) Community education and prevention
- 3) Planning and Preparation
- 4) Maintaining a high level of professional development for our members
- 5) Networking with other agencies and jurisdictions

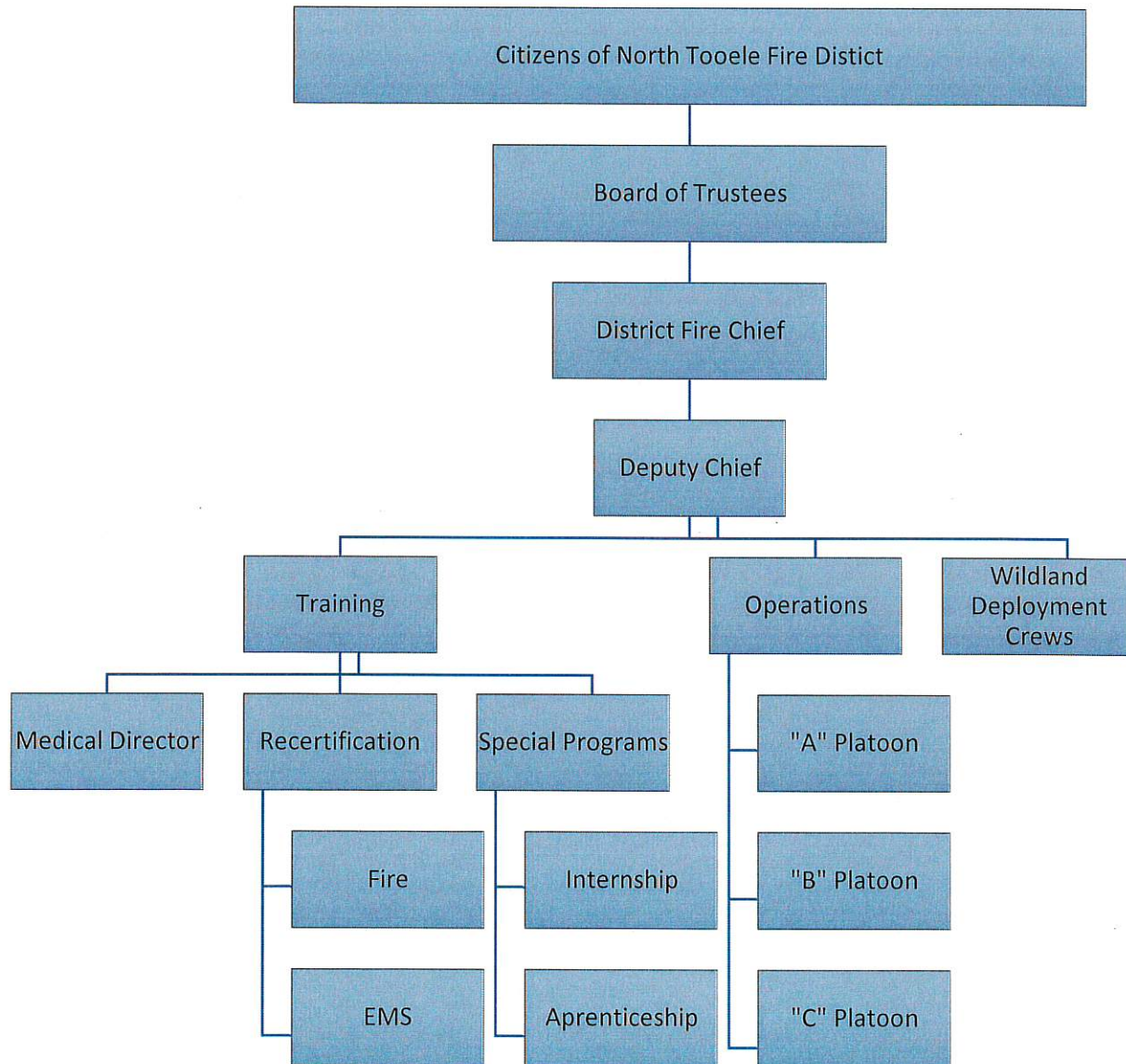
## **BOARD OF TRUSTEES**

Rick Pollock - Board Chair \* Scott Bissegger - Vice-Chair \* Steve Manzione - Treasurer \* Kurt Stephensen \* Mark Herrera



North Tooele Fire District  
179 Country Club  
Stansbury Park, UT 84074  
(435) 882-6730 – Office  
(435) 882-8778 – Fax  
admin@ntfd.us  
Fire Chief - Kevin Nunn

### Current Organizational Chart



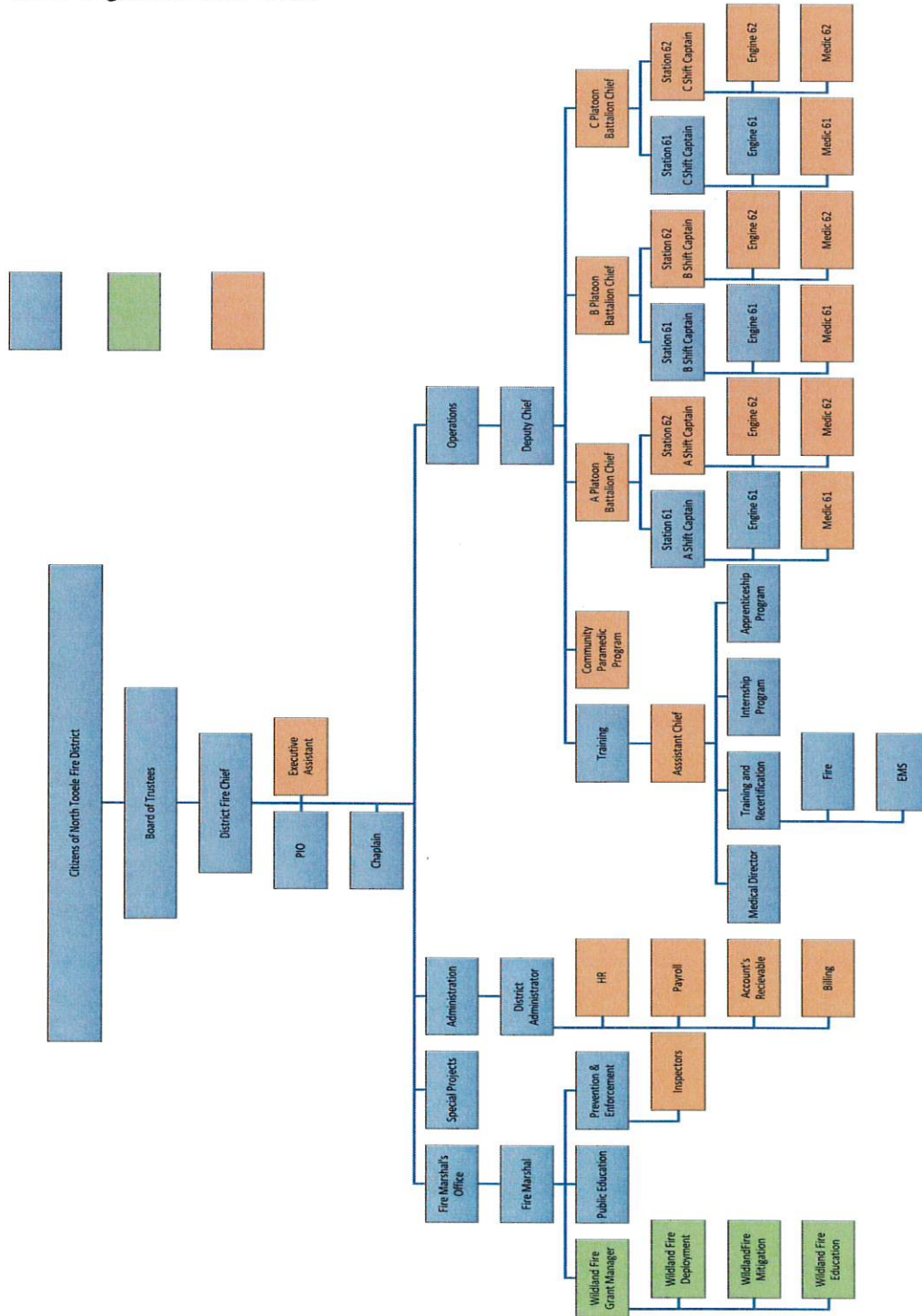
### BOARD OF TRUSTEES

Rick Pollock - Board Chair \* Scott Bissegger - Vice-Chair \* Steve Manzione - Treasurer \* Kurt Stephensen \* Mark Herrera



North Tooele Fire District  
 179 Country Club  
 Stansbury Park, UT 84074  
 (435) 882-6730 – Office  
 (435) 882-8778 – Fax  
 admin@ntfd.us  
 Fire Chief - Kevin Nunn

Potential Future Organizational Chart



**BOARD OF TRUSTEES**

Rick Pollock - Board Chair \* Scott Bissegger - Vice-Chair \* Steve Manzione - Treasurer \* Kurt Stephensen \* Mark Herrera



North Tooele Fire District  
179 Country Club  
Stansbury Park, UT 84074  
(435) 882-6730 – Office  
(435) 882-8778 – Fax  
admin@ntfd.us  
Fire Chief - Kevin Nunn

### **Administration Division**

- District Requirements, Budget, Planning, Policy, Procedure, Scheduling, Hiring
- Accounts Payable/Receivable, Payroll
- Grant Applications, Grant Management, Tracking, Reporting
- Billing, Cost Recovery

### **Wildland Division**

- Seasonal Positions
- Public Education
- Mitigation/CWS
- CWPP
- PTB Advancements
- Deployments (Tracking and Paperwork Submittal)

### **Fire Prevention Division**

- Inspections
- Fire Department Access
- Public Education
- Ordinances
- Enforcement

### **Operations Division**

- Training
- Apparatus
- Stations
- Personnel
- Ambulance/Community Paramedicine

### **BOARD OF TRUSTEES**

Rick Pollock - Board Chair \* Scott Bissegger - Vice-Chair \* Steve Manzione - Treasurer \* Kurt Stephensen \* Mark Herrera



North Tooele Fire District  
 179 Country Club  
 Stansbury Park, UT 84074  
 (435) 882-6730 – Office  
 (435) 882-8778 – Fax  
 admin@ntfd.us  
 Fire Chief - Kevin Nunn

Capital Projects

Simtable - NTFD 25% share	2023	\$17,000.00
RIT packs x 4 (one per year)	2024-2027	\$6000.00 each
Smokey Bear signs/statue - NTFD 25% share	2024	\$8,000.00
Stansbury Park station living quarters remodel	2024	\$85,000 annual
Dumpster for Stansbury Park	2024	\$15,000.00
Cabinets for Training Room in Stansbury Park	2024	\$8,000.00
SP bay heater replacement	2024	\$30,000
New IC truck for the Deputy Chief	2024	\$75,000.00
Expansion of the Lake Point fire station	2023-2025	\$4,000,000.00
New Compressor for Lake Point	2023-2025	\$65,000.00
Addition of training/storage facilities behind the Lake Point fire station	2023-2025	\$125,000.00
Community Clean-up Trailer	2024	\$15,000.00
Parking Lot Maintenance - resurface, seal coat, striping for West Erda station	2024	\$10,000.00
Construct new fire station in East Erda (Arrowhead)	by 2025	\$6 million
Fire Engine/Ladder truck or Front Line Engine	2025	\$750,000
Cardiac Monitors	2023	\$84,000
Brush Truck replacement and equipment x 2 trucks	2025	\$150,000.00 each
Electronic PCR Software/Technology	2024	\$13,500.00
Purchase of new property and construct new fire station in West Stansbury	by 2030	unknown
Electric PPV fans x 3	2024-2026	\$5000 each
Side by Side	2025	\$45,000.00
Extrication Equipment	2024	\$60,000.00
Ambulance	2025	\$450,000.00
Inventory Control System	2025	\$10,000.00
Temporary office space at Stansbury Park fire station	2028	\$25,000

**BOARD OF TRUSTEES**

Rick Pollock - Board Chair \* Scott Bissegger - Vice-Chair \* Steve Manzione - Treasurer \* Kurt Stephensen \* Mark Herrera



North Tooele Fire District  
179 Country Club  
Stansbury Park, UT 84074  
(435) 882-6730 – Office  
(435) 882-8778 – Fax  
admin@ntfd.us  
Fire Chief - Kevin Nunn

Separate, individual plans to include in the Strategic Report include:

Station Buildout/Remodel/Expansion Plan

Apparatus Replacement Plan

Personnel Development Plan

Strengths, Weaknesses, Opportunities, Challenges (SWOC) Discussion

### **BOARD OF TRUSTEES**

Rick Pollock - Board Chair \* Scott Bissegger - Vice-Chair \* Steve Manzione - Treasurer \* Kurt Stephensen \* Mark Herrera