

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: June 21, 2023

Board Members present: Rick Pollock (Board Chair), Scott Bissegger, Mark Herrera, and Steve Manzione.

Staff present: Chief Kevin Nunn and Kaylee Moya. Cassandra Ray excused.

Others present: Andrew Adams, Jason Brown, Tim Heise, Daniel Miller, Clint Wakefield, Kirk Arnold, Chris Unsworth, and Danny Barlow (Squire Representative).

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:31

Item 2 – Pledge of Allegiance – Chief Kevin Nunn

Item 3 – Approval of minutes – Approval of May 17th, 2023, board meeting minutes – Motion to approve by Steve Manzione. 2nd by Scott Bissegger. All Approved.

Item 4 - New Firefighter Swearing-In Ceremony- None.

Item 5 – Firefighter Recognition – award of certifications – None

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Firefighter Recognition – None
- Call volume
 - Current – 577, 113 since last Board Meeting
 - Overlapping call volume – 9 calls, 15% since January 1
- Significant Events
 - 1 significant MVAs at Parachute/138 – not sure how he survived.
 - Several Mutual Aid responses
 - 14 times on I80 at various exits – 2x Knolls Recreation Area
- Accomplishments
 - Firefighter Recruit Academy Graduation – June 6th
 - Apparatus Driver Operator tested 4 on April – 4 passed, Chief Nunn tested May 13th still waiting on results.
 - Pack Tests, Certification updates, Annual Red Card Review – waiting on UFRA Wildland results (almost everyone has their own personal fire shelters)
 - Interview Process completed for Deputy Chief
 - Forest Service Grant is moving forward – we will be hiring a Program Manager
- Planning
 - Finance and architectural plans for the remodel at Stansbury
 - Grant applications are on-going.
 - Budget Cycle for mid-year updates and 2024 has started.
 - Chief Kevin Nunn returned on Monday June 19th from Vacation and Cassandra Ray returns Next Monday June 26th from Vacation.
 - Skill Bridge Application is still in Process.
 - Rail Emergencies Class in October – Countywide exercise

Item 7 – Public Comment

- None

- **Item 8 – Bills Review**

- Steve Manzione presented the bills/bank registers and the financial statements for May 2023 which were reviewed by the board members. Steve Manzione asked if the board had questions, board had no questions.

Item 9 – Contract Review

- None

Item 10 – Old Business

- None

Item 11 – New Business

- 2022 Audit Presentation – Squire and Company – Danny Barlow presented to the Board our 2022 Audit and went through the Audit Packet and Highlighted some of the Financials.
- 2023 Tax rate review and discussion – Chief Nunn explained to the board that the tax rate had gone down from last year.
- HB 183 Firefighters Retirement System revision – discussion for approval – This will allow EMT's to be part of the Utah Retirement System.
- FFSL/ CWS Agreement – The Forest Service created the Cooperative Wildland System, and the Plan is good for 5 years. Those 5 years have passed and now it's time to reup the agreement and re-enter the Cooperative Wildland System.
- Lake Point/ Erda Lease Agreements – Last year Erda City had their lawyer create a lease agreement, Chief Nunn copied that lease and sent it to Lake Point City. Both city entities needed to sign the lease agreements, Erda cities lease agreement was up and this was Lake Point city's first lease agreement.

Item 12 – Public Comment

- None.

Item 13 – Action Items

- Resolution 2023-06 Approval of the 2022 Audit – Motion to approve by Steve Manzione. 2nd by Scott Bissegger. All Approved.
- Resolution 2023-08 Approval of URS Firefighter Retirement System revision for the Firefighter and EMS Personnel – Motion to approve by Steve Manzione. 2nd by Scott Bissegger. All Approved.
- Resolution 2023-09 Approval of and Adoption of the 2023 Tax Rate – Motion to approve by Steve Manzione. 2nd by Scott Bissegger. All Approved.

Item 14 – Board Calendar

- July 19th, 2023, 6:30 Board Meeting/ Mid-Year Budget Hearing, Stansbury Fire Station
- August 15th, 2023, Primary Election
- August 16th, 2023, 6:30 Board Meeting, Stansbury Fire Station
- September 20th, 2023, 6:30 Board Meeting, Stansbury Fire Station

Item 15 – District Events

- July 4th – Tooele City and Grantsville Parades
- Lake Point Days – June 23rd, 2023
- Stansbury Days – August 18th-19th, 2023
- Erda Days – July 7th-8th, 2023

Item 16 – Public Concerns

- None.

Item 17 – Closed session - None

Item 18 - Adjourn Board Meeting – Motion to adjourn by Steve Manzione. 2nd by Scott Bissegger. All Approved.

Adjourned: 19:06